

## MEETING MINUTES - <Quarterly Meeting>

**Date of Meeting:** (10/27/09)

**Minutes Prepared By:**

Pam Wilson

### 1. Purpose of Meeting

The full Partnership meets quarterly to report on workgroups and other activities.

### 2. Attendance at Meeting

<i>Name</i>	<i>Department./Division</i>	<i>E-mail</i>
Judy Cerrito	YMCA	jcerrito@gpymca.org
Doug Corey	Rhode Island Quality Institute/	dcorey@riqi.org
Laury DeAngelis	Cancer Survivor/Advocate	sped728_1@cox.net
Diana DelSesto	URI W. Alton Jones	kmmd2002@aol.com
Kris Diana	Co-Chair Treatment NCIS' CIS	Kristine.diana@yale.edu
Brenda Di Paolo	RI Dept. of Health	Brenda.dipaolo@health.ri.gov
Linda Dziobek	Chair Partnership/ Co-Chair Survivorship	ldziobek@yahoo.com
Alex Fiore	ACS	alexandra.fiore@cancer.org
Laura Hilderley	RN/Volunteer	lhilderley@aol.com
Gloria Hincapie	LLS	Gloria.Hincapie@LLS.org
Barbara Joyce	Colon Cancer Alliance	Barb-joyce@cox.net
Bill Kokonis	Secretary Partnership/ Chair Summit Planning/ LLS	Bill.Kokonis@lls.org
Rick Little	Merck	Richard_little2@merck.com
Paul Madrazo	Chair Prevention/ GlaxoSmithKline	Paul.f.madrazo@gsk.com
Sally Mendzela	RIHCA	smendzela@rihca.org
Linda Mowad	NCIS' CIS	
Terri Mrozak	Quality Partners	tmrozak@riqio.sdps.org
Isabel Pestana	Neighborhood Health	ipestana@nhpri.org



## **2. Meeting Agenda**

**Welcome** – Linda Dziobek

**Introductions**

❖ Guest: Linda Mowad, Program Director of NCIS' CIS

**Governance** - Nominating Committee – David Rousseau

**Partnership Update** – Pam Wilson

**Workgroup Chair Updates** – Chairs/Co-Chairs

**Task Force Updates** – Chairs/Co-Chairs

**Summit Planning Committee Update** – Bill Kokonis and Brian Denton

**Presentations**

1. The Partnership Surveys – Pam Wilson
2. Using What Works Training – Kris Diana

**News from Tobacco Cessation Program** – Tobacco Control Program

**Networking/Events/Sharing** - Group

**Set Next Meeting Date**

**Meeting Adjourns at 7:00PM**

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Linda Dziobek chaired the meeting and updated the group about the change in leadership. She accepted the resignation from Deb Smith and is honored to hold the position as Chair of The Partnership. She gave a quick synopsis about how there will be a nominating committee put in place to carry out the election for her vacated position of Vice Chair.

#### **Introductions**

Guest: Linda Mowad, Program Director of NCIS' CIS. She informed the group that their office would be closing and that she and Kris Diana have enjoyed working with the coalition and have resources available if partners need anything.

#### **Governance - Nominating Committee – David Rousseau**

David has gathered names of people who have volunteered to sit on a special nominating committee to handle the process of nominating a Vice Chair. Election to be held at next quarterly meeting in January. A meeting will be set up for the nominating committee to start the process.

#### **Partnership Update – Pam Wilson**

Pam recapped the June Summit as that was the last quarterly meeting of the Partnership. Evaluation of Summit was very positive. Pointed out the marketing posters around the room and passed out the Annual Report. Informed group that there was a summary of Summit on website along with photos. Other events where The Partnership participated in were the Gloria Gemma "Flames of Hope". David Rousseau, his wife and Arthur Plitt manned The Partnership table. Had tables at RICAN's "Prostates and Pawsox" Event, National Survivor Day, Narragansett Tribe's Woman's Day, Phun Phair and Colon Cancer Alliance 1<sup>st</sup> Annual walk. Pam is available to come to any other events if Partners are interested. Workgroups are in action-planning mode. Anna Wheat has worked really hard with each group to provide them with a working action plan. Tasks are being assigned. Trying to set up Palliative Care workgroup. Survivorship offered to include them at first meeting to get them started. Website has been updated. The meeting dates are current; resources have been added; a powerpoint presentation about The Partnership is on the home page. Asked for suggestions for a replacement for the "Google Group ListServ" and Wikis. There is a need for social interaction and a way to communicate with members.

#### **Workgroup Chair Updates – Chairs/Co-Chairs**

**Prevention:** Paul Madrazo reported. Action plan is complete. Focusing on Objective: By 2012 at least 75% will receive 3 doses of HPV vaccine. The group has a total of 8 activities. Looking for volunteers to be on mini-groups for the following activities: #1 Engage stakeholders to instigate discussion re: the possible introduction of a required high school assessment physical; Work to change the state STI regulation language to allow females under the age of 18 to be vaccinated for HPV without parental consent; Design a train-the-trainer educational model for schools to utilize for future cancer education programs; Encourage physicians to include cancer prevention information in routine office visits with adolescent patients; Introduce Vaccinate Before You Graduate to younger grades; Create an ad campaign targeted to women over 18 – encouraging the use of Title X Family Planning centers as places to receive "catch-up" vaccine; Create a statement of principals from The Partnership to Reduce Cancer in Rhode Island to be sent to key stakeholders. Happy to report that the group completed the task of including HPV tracking information on the school physical form (thanks to Immunization Team at HEALTH). The question about boys receiving HPV vaccine was asked.

**Detection & Screening:** Barbara Joyce represented the group, as Dr. Dibble was unable to attend. D&S has completed their action plan and have mini-groups and projects that they are working on. Their focus is screening colonoscopies. Barbara Joyce is leading a group educating people who live in Senior Centers/Seniors. Dr. Dibble does provider education around making effective appropriate referrals. Susan reported on SCUP -- Dr. DiMase is leading a group that is trying to provide screening for uninsured. Recruited 65 gastroenterologists who are joining with various community health centers around the state. 5 referrals a month for a screening. Dr. Seth Asser, consultant for HEALTH charity care, is working on the Treatment portion of the program. Health Center Association has offered to be the "home" for the program. Another mini-group Centers for Medicaid/Medicare. \$110 out of pocket for colonoscopy and they pay for mammograms. Working with them with electronic medical records. Christy needs a co-chair. HEALTH is preparing for the next round of funding for Colorectal screening.

**Treatment**

Kris Diana reported. Group has been meeting every other month. Alvaro has been attending the meeting. Focus has been the Surveys: Clinical Trials for institutions and one for practitioners. Surveys are ready to go and in a format to scan. Brian is going to handle that. Plan is to bring the surveys to cancer committees. Get onto the agenda. List of all contacts. Pam produced a PowerPoint to show how filling out the survey can help them out with their NAPBC Breast Center Certification process. On the back burner they have their surveys on NCN guidelines. Once they get the surveys rolled out, they'll get the guidelines.

**Survivorship**

Linda Dziobek reported. Action plan is done. Each action item has a lead. Mini-groups will be assigned to tasks and will meet and report to entire group at monthly meeting. The survey is approved. Plan on bringing survey to cancer committee meetings. HEALTH dept. applied for BRFSS to add the question: Did you participate in clinical trials? On a side note: Susan informed the group that there was a huge competition in dept. for questions, which were \$2500 a piece. Had to compete with H1N1 questions. Survivorship module didn't make it. Offered a compromise. John Fulton has agreed to develop a system that in the cancer registry that there will be a section on clinical trials. Managed to get HPV questions/adult and child. We didn't have to pay for HPV questions.

**Palliative Care**

Linda Dziobek/Pam Wilson updated group on status. Mentioned that the Survivorship workgroup felt strongly about having a separate workgroup for Palliative Care but agreed that it was a good suggestion to invite interested Palliative Workgroup members to join one of the next Survivorship meetings so that some Survivorship members can assist the Palliative Care Workgroup to get them started. Have possible candidates for the role of Chair.

**Task Force Updates – Chairs/Co-Chairs****Latino Cancer Control Task Force**

Gloria Hincapie reported. Had a successful Latino Cancer Conference with 135 people in attendance. Included a panel of Latino Physicians. Many people sponsored event but it was a year of challenges.

**Pawtucket Cancer Control Task Force**

Pam Wilson reported. Holding a Poetry Slam on May 31<sup>st</sup> – World No Tobacco Day. Working with a DARE officer starting in Pawtucket schools to engage 5<sup>th</sup> graders to write the poems and compete. The Mayor of Pawtucket is asking banks for donations for the event. Looking for \$5,000 for T-shirts, food, prizes, and gifts for raffles. Prizes: Studio time and a Wii Guitar Hero to winners. Judges will be Paris Fisher (dj), Terrell Osbourne and Dr. Thomas (medical input). The mayor is taking 15 winners to a Pawsox game in a celebrity box (again donated by a bank).

**Woonsocket Cancer Control Task Force**

Susan Shepardson reported. Interactive educationl program.

**Cumberland Cancer Control Task Force**

Jim Willsey reported that it has dissolved.

**Summit Planning Committee Update**

Bill Kokonis reported. Planning to have a meeting in November to secure location and theme for next year's Summit. Brian Denton secured some \$ for Partnership and LLS is acting as fiduciary. Bill sent a deposit to Crowne Plaza to hold the large ballroom for June 10, 2010. Pam is working on getting a PO from HEALTH.

**Break****Presentations****The Partnership Surveys – Pam Wilson**

This presentation is what the Treatment and Survivorship workgroup plan on using to "sell" their surveys to the Cancer Committees at each hospital. It shows how the surveys can help them with their CoC Accreditation process as well as NAPBC Breast Center Accreditation process. First presentation will be on Friday, November 20<sup>th</sup> at Roger Williams Hospital.

## Using What Works Training – Kris Diana

Kris has trained Pam Wilson, Anna Wheat, Linda Dziobek, Susan Shepardson and Seth Asser on this useful training. Using What Works is a train-the-trainer course that teaches users how to adapt a research-tested intervention program to the local community context. Any interested partners can contact Pam Wilson if they would like to set up this training.

## News from Tobacco Cessation Program – Tobacco Control Program

Dana McCants Derisier, the Program Coordinator for HEALTH's Tobacco Control Program prepared a report on the Insurance Commissioner regulation. This regulation provides for coverage of smoking cessation treatments in two ways. First, the regulation provides for coverage of tobacco cessation treatment as defined by R.I. Gen. Laws 27-18-66, 27-19-57, 27-20-53, and 27-41-70. These statutes mandate coverage for nicotine replacement therapy when accompanied by counseling. Second, this regulation also provides for coverage of smoking cessation treatments recommended by the most recent clinical practice guideline published by the United States Department of Health and Human Services. Sally Mendzela reported that providers are not up to date on new law yet. Isabel Pestana of Neighborhood Health Plan mentioned she hadn't even heard of this new regulation. Pam informed group that HEALTH director, Dr. Gifford and Tobacco Control Program (previously Betty Harvey) worked diligently with the Insurance Commissioner's office and has sent a press release. The process takes time.

## Networking/Events/Sharing – Group

Bill Koconis, LLS introduced Doug Corey who is the Director of **currentcare** Marketing for Rhode Island Quality Institute. Also on the board of the RI Brain/Tumor Foundation. Welcome!

Judy Cerrito – YMCA, Cancer Survivorship program. Has a received a grant to continue Livestrong program at YMCA and provide DVDs with exercises to Cancer Survivors.

Sally Mendzela, RIHCA – Informed group that RIHCA has money available for tobacco cessation programs for the uninsured. Call her if would like to take advantage of that program.

Diane DelSesto – Asked if there was a program similar to Dr. DiMase's free colonoscopy program for Mammograms? Brenda Di Paolo, Program Manager for Women's Cancer Screening Program said they run Breast Screening Events where surgeons provide breast exams at hospitals. They offer Medicaid to women for Treatment.

Marsha Weiss, LifeSpan – Reported they have a free women's cancer screening in-reach at The Miriam, RI Hospital and Newport. In November, there will be a nursing conference related to young women. Also noted there is now Head and neck and breast patient navigation at the Miriam.

Linda Dziobek – Working with Alex Fiore, ACS to plan National Survivors Day again. All hospitals combined. Concluded the meeting with update on 501 C-3 status. Brian Denton, Treasurer is filing paperwork. With these changes there will be Bylaw work to come. Announced a Board of Directors meeting on November 17<sup>th</sup> and next quarterly meeting of The Partnership is on January 26, 2010. Location TBD.

## 5. Next Meeting

Date:	01/26/2009	Time:	5:00-7:00PM	Location:	To Be Decided
Agenda:	To follow				